

## **AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST**

General Purpose Commercial Information Technology Equipment, Software and Services

### **MOBILISA, INC**

191 Otto Street, Port Townsend, Washington 98368

phone: 360-344-3233 website: icmobil.com

Special Item No. 132-8 Purchase of New Equipment

Special Item No. 132-50 Training Courses

Special Item No. 132-51 Information Technology Professional Services

**NOTE:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

### **SPECIAL ITEM NUMBER 132-8 PURCHASE OF NEW EQUIPMENT**

#### **FSC CLASS 7010 - SYSTEM CONFIGURATION**

End User Computers/Desktop Computers; Professional Workstations; Servers;

Laptop/Portable/Notebook Computers; Large Scale Computers; Optical and Imaging Systems;

Other Systems Configuration Equipment not elsewhere classified

#### **FSC CLASS 7025 - INPUT/OUTPUT AND STORAGE DEVICES**

Printers; Display Graphics, including Video Graphics, Light Pens, Digitizers, Scanners, and Touch Screens; Network Equipment; Other Communications Equipment; Optical Recognition Input/Output Devices; Storage Devices including Magnetic Storage, Magnetic Tape Storage and Optical Disk Storage; Other Input/Output and Storage Devices not elsewhere classified

#### **FSC CLASS 7035 - ADP SUPPORT EQUIPMENT**

ADP Support Equipment

#### **FSC Class 7042 - MINI AND MICRO COMPUTER CONTROL DEVICES**

Microcomputer Control Devices; Telephone Answering and Voice Messaging Systems

#### **FSC CLASS 7050 - ADP COMPONENTS**

ADP Boards

#### **FSC CLASS 5995 - CABLE, CORD, AND WIRE ASSEMBLIES: COMMUNICATIONS EQUIPMENT**

Communications Equipment Cables

#### **FSC CLASS 6015 - FIBER OPTIC CABLES**

Fiber Optic Cables

#### **FSC CLASS 6020 - FIBER OPTIC CABLE ASSEMBLIES AND HARNESSSES**

Fiber Optic Cable Assemblies and Harnesses

#### **FSC CLASS 6145 - WIRE AND CABLE, ELECTRICAL**

Coaxial Cables

FSC Class 5805 - TELEPHONE AND TELEGRAPH EQUIPMENT

Telephone Equipment; Audio and Video Teleconferencing Equipment

FSC CLASS 5810 - COMMUNICATIONS SECURITY EQUIPMENT AND COMPONENTS

Communications Security Equipment

FSC CLASS 5815 - TELETYPE AND FACSIMILE EQUIPMENT

Facsimile Equipment (FAX)

FSC CLASS 5820 - RADIO AND TELEVISION COMMUNICATION EQUIPMENT, EXCEPT AIRBORNE

Two-Way Radio Transmitters/Receivers/Antennas; Broadcast Band Radio  
Transmitters/Receivers/Antennas; Microwave Radio Equipment/Antennas and Waveguides  
Satellite Communications Equipment

FSC CLASS 5821 - RADIO AND TELEVISION COMMUNICATION EQUIPMENT, AIRBORNE

Airborne Radio Transmitters/Receivers

FSC CLASS 5825 - RADIO NAVIGATION EQUIPMENT, EXCEPT AIRBORNE

Radio Navigation Equipment/Antennas

FSC CLASS 5826 - RADIO NAVIGATION EQUIPMENT, AIRBORNE

Airborne Radio Navigation Equipment

FSC CLASS 5830 - INTERCOMMUNICATION AND PUBLIC ADDRESS SYSTEMS, EXCEPT AIRBORNE

Pagers and Public Address Systems (wired and wireless transmissions, including background music systems)

FSC CLASS 5841 - RADAR EQUIPMENT, AIRBORNE

Airborne Radar Equipment

FSC CLASS 5895 - MISCELLANEOUS COMMUNICATION EQUIPMENT

Miscellaneous Communications Equipment

- Installation (FPDS Code N070) for Equipment Offered
- Deinstallation (FPDS N070 and N058)
- Reinstallation (FPDS N070 and N058)

**NOTE:** Installation must be incidental to, in conjunction with and in direct support of the products sold under SIN 132-8 of this contract and cannot be purchased separately. If the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply. In applying the Davis-Bacon Act, ordering activities are required to incorporate wage rate determinations into orders, as applicable.

**SPECIAL ITEM NUMBER 132-50 - TRAINING COURSES (FPDS Code U012)**

**SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

**NOTE 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**NOTE 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**NOTE 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**Contractor's Name:** Mobilisa, Inc.  
**Complete Address:** 191 Otto Street, Port Townsend, WA 98368  
**Telephone Number:** 360.344.3233  
**Contract Number:** GS-35F-0580T  
**Period Covered by Contract:** 06 Aug 2007 to 05 Aug 2017

General Services Administration  
Federal Acquisition Service

Pricelist current through Modification #0018, dated 21 May 2014.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsadvantage.gov>).

## Table of Contents

Section Title	Page
<b>I. Information for Ordering Offices Applicable to All Special Item Numbers</b>	<b>7</b>
1. Geographic Scope of Contract	7
2. Contractor's Ordering Address and Payment Information	7
3. Liability for Injury or Damage	7
4. Statistical Data for Government Ordering Office Completion of SF279	8
4a. CAGE Code	8
4b. Central Contractor Registration (CCR) now SAM	8
5. FOB	8
6. Delivery Schedule	8
6a. Time of Delivery	8
6b. Urgent Requirements	8
7. Discounts	8
8. Trade Agreements Act of 1979, as amended	8
9. Statement Concerning Availability of Export Packing	8
10. Small Requirements	8
11. Maximum Order	8
12. Ordering Procedures for Federal Information Technology Schedule Contracts	9
13. Federal Information Technology/Telecommunications Standards Requirements	9
13.1. Federal Information Processing Standards Publications (FIPS PUBS)	9
13.2. Federal Telecommunication Standards (FED-STDS)	9
14. Contractor Tasks / Special Requirements	9
15. Contract Administration for Ordering Offices	10
16. GSA Advantage!	10
17. Purchase of Open Market Items	11
18. Contractor Commitments, Warranties and Representations	11
19. Overseas Activities	11
20. Blanket Purchase Agreements (BPAs)	11
21. Contractor Team Arrangements	12
22. Installation, Deinstallation, Reinstallation	12
23. Section 508 Compliance	12
24. Prime Contractor Ordering from Federal Supply Schedules	12
25. Insurance—Work on a Government Installation (Jan 1997) (FAR 52.228-5)	12
26. Software Interoperability	13
27. Advance Payments	13

<b>II. Terms and Conditions Applicable to Purchase of General Purpose Commercial Information Technology Equipment (Special Item 132-8)</b>	<b>13</b>
1. Material and Workmanship	13
2. Order	13
3. Transportation of Equipment	13
4. Installation and Technical Services	13
5. Inspection/Acceptance	14
6. Warranty	14
7. Purchase Price for Ordered Equipment	14
8. Responsibilities of the Contractor	14
9. Trade-In of Information Technology Equipment	15
10. SIN 132-8 Item Price List	15

<b>III. Terms and Conditions Applicable to Purchase of General Purpose Commercial Information Technology New Equipment (Special Item Number 132-8)</b>	<b>17</b>
1. Scope	17
2. Order	17
3. Time of Delivery	17
4. Cancellation and Rescheduling	17
5. Follow-Up Support	17
6. Price for Training	17
7. Invoices and Payment	17
8. Format and Content of Training	17
9. "No Charge" Training	17
10. SIN 132-50 Item Price List	17

<b>IV. Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item 132-51) and Identity Access Management Professional Services (Special Item Number 132-60F)</b>	
1. Scope	19
2. Performance Incentives	19
3. Order	20
4. Performance of Services	20
5. Stop-Work Order (FAR 52.242-15) (Aug 1989)	21
6. Inspection of Services	21
7. Responsibilities of the Contractor	21
8. Responsibilities of the Ordering Activity	21

<b>9. Independent Contractor</b>	<b>21</b>
<b>10. Organizational Conflicts of Interest</b>	<b>21</b>
<b>11. Invoices</b>	<b>21</b>
<b>12. Payments</b>	<b>22</b>
<b>13. Resumes</b>	<b>22</b>
<b>14. Incidental Support Costs</b>	<b>22</b>
<b>15. Approval of Subcontracts</b>	<b>22</b>
<b>16. Description of IT Services and Pricing</b>	<b>22</b>
<b>16a. Labor Categories and Qualifications of IT Professionals</b>	<b>23</b>
<b>16b. Discounted Hourly Rates</b>	<b>31</b>

**Attachment I - USA Commitment to Promote Small Business Participation Procurement Programs**

**Attachment II & III - Blanket Purchase Agreement**

**Attachment IV - Contractor Team Arrangements**

## Information for Ordering Activities Applicable to ALL Special Item numbers

### Special Notice to Agencies: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. Geographic Scope of Contract:** *Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- ☐ The Geographic Scope of Contract will be domestic and overseas delivery.
- ☐ The Geographic Scope of Contract will be overseas delivery only.
- ☒ **The Geographic Scope of Contract will be domestic delivery only.**

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area: \_\_\_\_\_

### 2. Contractor's Ordering Address and Payment Information:

Mobilisa, Inc., 191 Otto Street, Port Townsend, WA 98368

phone: 360-344-3233 fax: 360-344-3323

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice. The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: 360.344.3233(phone) 360.344.3323 (fax)

**3. Liability for Injury or Damage:** The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

#### **4. Statistical Data for Government Ordering Office Completion of Standard Form 279:**

Block 9: G. Order/Modification Under Federal Schedule Contract  
Block 16: Data Universal Numbering System (DUNS) Number: 01-839-8268  
Block 30: Type of Contractor: B = Other Small Business  
Block 31: Woman-Owned Small Business - No  
Block 37: Contractor's Taxpayer Identification Number (TIN): 91-2114668  
Block 40: Veteran Owned Small Business (VOSB): No  
**4a.** CAGE Code: ITTG4  
**4b.** Contractor has registered with the Central Contractor Registration Database.

#### **5. FOB Destination**

#### **6. Delivery Schedule**

a. Time of Delivery: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

Special Item Number	Delivery Time (Days ARO)
132-8	30 Days
132-5	30 Days
132-51	As agreed by contractor and Government Agency

b. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. Discounts:** Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: None
- b. Quantity none
- c. Dollar Volume None
- d. Other Special Discounts (i.e. Government Education Discounts, etc.) None

**8. Trade Agreements Act of 1979, as amended:** All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. Statement Concerning Availability of Export Packing:** Not offered

**10. Small Requirements:** The minimum dollar of orders to be issued is \$1.00.

**11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.):**

- a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:
  - Special Item Number 132-8 - Purchase of Equipment
  - Special Item Number 132-51 - Information Technology Professional Services
- b. The Maximum Order for the following Special Item Numbers (SINs) is \$25,000:
  - Special Item Number 132-50 - Training Courses



**12. Ordering Procedures for Federal Supply Schedule Contracts:** Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. Federal Information Technology/Telecommunications Standards Requirements:** Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDs), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 Federal Information Processing Standards Publications (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 Federal Telecommunication Standards (FED-STDs):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDs) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. Contractor Tasks / Special Requirements (C-FSS-370)(Nov 2003):**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

**15. Contract Administration for Ordering Activities:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

**16. GSA ADVANTAGE!:** GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

## **17. Purchase of Open Market Items:**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

(1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

(2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

(3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

(4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

## **18. Contractor Commitments, Warranties and Representations:**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

**19. Overseas Activities:** The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated here: \_\_\_\_\_

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. Blanket Purchase Agreements (BPAs):** The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. Contractor Team Arrangements:** Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. Installation, Deinstallation, Reinstallation:** The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies. The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

**23. Section 508 Compliance:** I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant: **YES**  
The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): [www.icmobil.com](http://www.icmobil.com) The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**24. Prime Contractor Ordering from Federal Supply Schedules:** Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. Insurance – Work on a Government Installation (Jan 1997)(FAR 52.228-5):**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. Software Interoperability:** Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. Advance Payments:** A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

### **Terms and Conditions Applicable to Purchase of General Purpose Commercial Information Technology New Equipment (Special Item Number 132-8)**

**1. Material and Workmanship:** All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

**2. Order:** Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order. For credit card orders and BPAs, telephone orders are permissible.

**3. Transportaion of Equipment:** FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

**4. Installation and Technical Services:**

a. Installation: When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the ordering activity, at the ordering activity's location, to install the equipment and to train ordering activity personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule:

b. Installation, Deinstallation, Reinstallation: The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or SIN 132-9.

c. Operating and Maintenance Manuals: The Contractor shall furnish the ordering activity with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

**5. Inspection / Acceptance:** The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any equipment that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming equipment at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

**6. Warranty:**

a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor's plant, the address is as follows: 191 Otto Street, Port Townsend, WA 98368

**7. Purchase Price for Ordered Equipment:** The purchase price that the ordering activity will be charged will be the ordering activity purchase price in effect at the time of order placement, or the ordering activity purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

**8. Responsibilities of the Contractor:** The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

**9. Trade-In of Information Technology Equipment:** When an ordering activity determines that Information Technology equipment will be replaced, the ordering activity shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).

#### 10. SIN 132-80 Item Price List

SIN 132-80

Item	Cost	Description
<b>Extended Warranties</b>		
EW2100-3	\$741.71 EA	m2100 Extended Warranty 3 years per device
EW2104-3	\$166.30 EA	m2104 Extended Warranty 3 years per device
EW2500-2	\$1,240.08 EA	IM2500 Extended Warranty 2 years per device
EW2500-3	\$1,952.88 EA	m2500 Extended Warranty 3 years per device
EW2501-3	\$147.82 EA	IM2501 Extended Warranty 3 years per device
EW2504-3	\$243.67 EA	m2504 Extended Warranty 3 years per device
EW2504B-3	\$118.95 EA	m2504B Extended Warranty 3 years per device
<b>EW2610-3</b>	<b>\$1,200.00 EA</b>	<b>IM2610 Extended Warranty 3 years per device</b>
EW2700-3	\$2,499.75 EA	m2700 Extended Warranty 3 years per device
EW2701-3	\$46.41 EA	IM2701 Extended Warranty 3 years per device
EW3000-3	\$5,392.07 EA	IM3000 Extended Warranty 3 years per device
EW3200-3	\$6,237.50 EA	IM3200 Extended Warranty 3 years per device
EW5100-3	\$9,969.25 EA	m5100 Extended Warranty 3 years per device
<b>Hardware</b>		
IM2100	\$2,966.85 EA	Agent Handheld1 slimline palm-sized ruggedized handheld with 1D/2D barcode scanner, magnetic stripe reader attachment, with carrying case, extra battery, stylus and extra stylus.
IM2104	\$664.05 EA	Agent Handheld Quad Docking Station.
IM2500B	\$127.03 EA	One (1) additional m2500 Sentry Handheld back-up battery.
IM2504	\$972.39 EA	Sentry Handheld Quad Docking Station
IM2500	\$7,814.99 EA	Sentry Handheld1 pistol grip ruggedized handheld with 1D/2D barcode scanner, with detachable magnetic stripe reader attachment, battery, extra battery, stylus, stylus retaining cord
IM2501	\$591.29 EA	Sentry Handheld Single Docking Station
IM2504B	\$473.49 EA	Sentry Handheld Single Station Quad Battery Charger.
IM2507	\$283.50 EA	Heated Boot for Sentry Handheld
IM2512	\$132.00 EA	Car Mount Holster for IM2500
IM2525U	\$1,049.99 EA	Upgrade IM2500 to IM2525This item available on model 9090 only (excludes model 9060)
IM2601	\$185.68 EA	Sentry Handheld Reader Single Docking Station

<b>IM2610</b>	\$5,200.00 EA	TWIC Plus – Slim line, ruggedized mobile handheld computer with multi card reading support. TSA QTL approved.
<b>IM2610B</b>	\$85.00 EA	One (1) additional IM2610 handheld backup battery
<b>IM2610L</b>	\$110.00 EA	IM2610 biometrics license
<b>IM2611</b>	\$230.00 EA	IM2610 single non-synching charging cradle
<b>IM2614</b>	\$765.00 EA	IM2610 quad docking station
<b>IM2614B</b>	\$280.00 EA	IM2610 quad backup battery charger
IM2700	\$7,999.00 EA	TWIC ReaderRugged Mobile Handheld Computer w/ TWIC Reading Capability via 1D and 2D Barcodes, Magnetic Stripe, Smart Chip, Proximity or RFID, and Biometrics
IM2701	\$185.68 EA	Sentry Handheld Reader Single Docking Station
IM2702	\$466.20 EA	Back-up battery charger for IM2700 TWIC Reader
IM3000	\$22,955.32 EA	Visitor/Vendor Center System1 desktop (tower, w/ 512MB RAM, 80GB HD, uninterruptible power supply (UPS)), tethered 1D/2D barcode scanner, 1 professional grade card printer, 500 blank cards
IM3002	\$114.45 EA	Visitor Center System Replacement Ribbon for Card Printer. (Formerly the m3002 )
IM3003	\$42.53 EA	Visitor Center System Additional Card Stock (500 Cards)
IM3004	\$166.95 EA	HP deskjet 6940 paper card stock printer
IM3100	\$916.96 EA	Visitor Center System Accessory Support Pack.
IM3200	\$26,197.50 EA	Mobile Visitor/Vendor Center System1 laptop (minimum 512MB RAM, 80GB HD, uninterruptible power supply (UPS)), 1D/2D barcode reader, 1 professional grade card printer, 500 blank visitor badges
IM3300	\$10,488.45 EA	Management Center Software Site LicenseRemote tool for reports and management functions for the Defense ID System
IM3800	\$9,995.00 EA	Fugitive Finder Criminal Justice Module
IM3900	\$9,995.00 EA	Fugitive Finder Criminal Justice Information Module Annual Access Fee
IM4100	\$10,488.45 EA	Management Center Software Site LicenseRemote tool for reports and management functions for the Defense ID System.
<b>IM4200</b>	\$990.00 EA	Hosted solution TWIC/PIV reader system management interface at \$990 per year per device
IM5100	\$39,877.00 EA	Installation Server Control Center System
IM5300	\$1,852.20 EA	Secure access to remote Defense ID Control Center - 3-Year monthly subscription guaranteed @ \$49 per month, per device.
<b>Subscription</b>		
SS9000M	\$164.80 EA	Defense ID database monthly subscription per device.



**Terms and Conditions Applicable to Purchase of  
Training Courses for General Purpose Commercial  
Information Technology Equipment and Software  
(Special Item Number 132-50)**

**1. Scope:**

a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.

b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

**2. Order:** Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

**3. Time of Delivery:** The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

**4. Cancellation and Rescheduling:**

a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.

b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.

c. The ordering activity reserves the right to substitute one student for another up to the first day of class.

d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

**5. Follow-up Support:** The Contractor agrees to provide each student with unlimited telephone support or online support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

**6. Price for Training:** The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

**7. Invoices and Payment:** Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

## 8. Format and Content of Training:

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. **\*\*If applicable\*\*** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
  - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
  - (2) The length of the course;
  - (3) Mandatory and desirable prerequisites for student enrollment;
  - (4) The minimum and maximum number of students per class;
  - (5) The locations where the course is offered;
  - (6) Class schedules; and
  - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

9. **"No Charge" Training:** The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided here: \_\_\_\_\_

## 10. SIN 132-50 Item Price List

SIN 132-50

Item	Cost	Description
<b>Site Survey, Installation, Training and Gold Support</b>		
IS900	\$3,953.86 EA	IM2610 Installation - Configuration and installation of TWIC Plus handhelds by product support specialists
IS901	\$6,813.73 EA	Site Survey - Gates/Devices on-site inspection, coordination, project design, and implementation report
IS902	\$3,995.00 EA	Gold Package Support Database administrator, custom configuration, 24/7/365 troubleshooting, monthly service charge for XXX months

IS903	\$3,953.86 EA	m2100/m2500 Installationconfiguration and installation of Defense ID handhelds by network engineers and product support specialists
IS904	\$8,320.00 EA	m5100 Control Center Installationconfiguration and installation of Defense ID Control Center by network engineers and product support specialists, to include setup and design
IS906	\$9,539.71 EA	m3000 Visitor/Vendor Center Installationconfiguration and installation of Defense ID Visitor/Vendor Center by network engineers and product support specialists
IS907	\$9,016.81 EA	IM3200 Mobile Visitor/Vendor Center Installationconfiguration and installation of Defense ID Visitor/Vendor Center by network engineers and product support specialists
IS908	\$3,953.86 EA	IM2700 Installationconfiguration and installation of Defense ID handhelds by network engineers and product support specialists
IS921	\$6,813.73 EA	Training Security OfficersTo include one "train the trainer" session and one train the trainee session, and up to 50 sets of security officer trainee materials
IS926	\$2,769.95 EA	Training - IM5100 Control Center server training

**Terms and Conditions Applicable to Information Technology (IT)  
Professional Services (Special Item Number 132-51)  
And Identity Access Management Professional Services  
(Special Item Number 132-60F)**

**1. Scope:**

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. Performance Incentives I-FSS-60 Performance Incentives (April 2000):**

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### **3. Order:**

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **4. Performance of Services:**

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

### **5. Stop-Work Order (FAR 52.242-15) (AUG 1989):**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the

Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. Inspection of Services:** In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS --COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I --OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

**7. Responsibilities of the Contractor:** The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

**8. Responsibilities of the Ordering Activity:** Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

**9. Independent Contractor:** All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**10. Organizational Conflicts of Interest:**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

**11. Invoices:** The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate.

Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

**12. Payments:** For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

**13. Resumes:** Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. Incidental Support Costs:** Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. Approval of Subcontracts:** The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. Description of IT Services and Pricing:** Professional information technology services offered include:

*Logistics Consulting:* Provide subject matter experts to define, analyze, improve the systems supporting Federal Agencies' logistics business areas including maintenance, supply, munitions, civil engineering, fuels, logistics planning, etc.

*Simulation and Modeling:* Provide subject matter experts to define, analyze, improve the systems supporting Federal Agencies' logistics business areas including maintenance, supply, munitions, civil engineering, fuels, logistics planning, etc.

*Voice Recognition:* Analyze, design and develop user vocabularies and grammars in various environments to eliminate manual "fat-finger" data entry. Identify applicable devices to accurately and successfully operate in high-noise environments.

*Systems Design and Analysis:* Gather and analyze user observations. Translate into system requirements. Develop approaches and architectures to address the user requirements. Identify and evaluate applicable user-devices including mobile devices (radios, microphones, handhelds, personal display assistants, etc.), notebooks, desktops, servers, etc.

*Database Planning and Design:* Gather and analyze user information including legacy databases, reports and paper products to define, design and implement database in user-specified Data Base Management Systems.

*Programming in Various Environments:* Program, test and install new data systems using various application frameworks (mainframe, client-server, thin client, web based) and languages (HTML, XML, Java, Active-X, C, C++) using various operating systems (Unix, Win XX, hand-held operating systems including Windows CE, etc.) Modernize existing data systems to bring them into compliance with current standards. Convert existing data systems from mainframe based to Client-Server or Thin Client (Web-based) systems. Legacy System Connectivity Design and develop applications to automatically store, optionally review, and forward critical information previously collected into and out of existing customer systems.

*Systems Installation and Implementation:* Plan for alpha, beta and operational testing. Evaluate intuitive user interfaces and reactions to new systems. Identify and Quantify improvements using Cost Benefit Analyses. Tune systems to achieve optimal performance. Support ASRT, AVIRT, PRISM, SIMFORCE and other toolsets.

*Training & Support:* Provide training plans, user manuals, administrator manuals and on-line help manuals to assist users in learning and understanding implemented solutions. Provide e-mail, hotline and on-site support of installed solutions.

*Network Services:* Design Local Area Networks (LANs) and Wide Area Networks (WANs) to meet customer needs. Install LAN & WAN hardware and cable. Maintain and troubleshoot networks. Provide Teleconferencing services.

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

Labor Categories and Qualifications of IT Professionals

#### **Administrative Support**

CLERICAL - General Summary - Provides administrative support to other Admin Support Personnel. This includes but is not limited to general office support.

Duties and Responsibilities

1. Specializes in supporting Admin Assistants and Senior Admin Assistants.
2. Understands and provides office support.
3. May perform other duties as assigned

### **Communications Engineer Category**

COMMUNICATIONS ENGINEER - General Summary - Has knowledge in one or more aspects of telecommunications or data system integration. This individual possesses broad knowledge in one or more areas of the telecommunications or data network arenas and may possess specialized knowledge in one of the following areas: routing/switching infrastructures, transport technology, network management systems, or network protocols for computer telephony integration (CTI). Capable of working with supervision on specific tasks associated with the implementation of specific aspects of computer telephony integration.

Principal Duties and Responsibilities

1. Provides assistance and performs general technical tasks for computer telephony integration.
2. Performs research in support of the development of requirements or standards for a specific CTI specialty.
3. Performs general technical support in one or more specific areas of research associated with computer or telecommunications network interoperability or integration.
4. Assists in testing or analysis of CTI interoperability with data or telecommunication protocols or services.
5. May perform other duties as required.

Job Specifications - Master's degree, or a Bachelor's degree with 1 year general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

### **Database Engineer Category**

SENIOR DATABASE ENGINEER - General Summary - Performs as a Database Developer using tools on large-scale database management systems, knowledge of computer equipment, and ability to develop complex software to satisfy design objectives.

Principal Duties and Responsibilities

1. Analyzes and develops computer software processing a wide range of capabilities, including data warehouse technologies, business data model, Executive Information Management, and Decision Support System.
2. Analyzes user interfaces, maintains hardware and software performance tuning, analyzes workload and computer usage, maintains interfaces with outside systems, analyzes proposed system modifications, upgrades and new COTS.
3. Provides technical direction to junior staff.

Job Specifications - Ph.D. with 1 year general; Masters with 3 years general; or, a Bachelor's degree with 6 years general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

### **Network Engineer Category**

PRINCIPAL NETWORK ENGINEER or NETWORK ARCHITECT - General Summary - Has knowledge and experience architecting and configuring Commercial Off The Shelf (COTS) Network Management solutions. Typically has knowledge of one or more flavors of leading hardware vendors' products on which the Network Management platform would run.

Principal Duties and Responsibilities

1. Provides assistance to the design, development, and deployment of fault and performance network management systems that provide the required trouble isolation and identification required for the applications.



2. Supports the identification of deficiencies in existing Network Management platforms and proposes solutions that mediate these problems.
3. Supports customizations to existing Network Management implementations to reduce the interval from identification of a fault to problem resolution.
4. Supports integration of multiple COTS vendor products into a seamless operation for a Network Operations Center (NOC).
5. Supports knowledge transfer to NOC personnel or other individuals charged with the maintaining the environment being monitored by the Network Management solution.
6. May perform other duties as required.

Job Specifications - Ph.D. with 5 years general experience; Masters with 8 years general; or, a Bachelor's degree with 12 years general experience.

**SENIOR NETWORK ENGINEER - General Summary** - Performs a variety of network engineering tasks, either independently or under supervision, which are broad in nature and are concerned with the design and implementation of integrated networks, including personnel, hardware, software, and support facilities and/or equipment. Supervises team of Network Engineers through project completion.

**Principal Duties and Responsibilities**

1. Plans and performs network engineering research, design development, and other assignments in conformance with network design, engineering and customer specifications.
2. Supervises team of Network Engineers through project completion.
3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers.
4. Coordinates the activities of Network Engineers and Network Technicians assigned to specific network engineering projects.
5. May perform other duties as assigned.

Job Specifications - Ph.D. with 1 year general; Masters with 3 years general; or, a Bachelor's degree with 6 years general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

**NETWORK ENGINEER - General Summary** - Under supervision performs a variety of network engineering tasks which are broad in nature and are concerned with the design and implementation of integrated networks, including personnel, hardware, software and support facilities and/or equipment. Performs with some latitude for unreviewed actions and decisions.

**Principal Duties and Responsibilities**

1. Plans and performs network engineering research, design development, and other assignments in conformance with network design, engineering and customer specifications.
2. Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher level engineer.
3. Coordinates the activities of Network Technicians assigned to specific network engineering projects.
4. May perform other duties as assigned.

Job Specifications - Master's degree, or a Bachelor's degree with 1 year general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

**NETWORK TECHNICIAN - General Summary** - Works under supervision to performs a variety of network engineering tasks which are broad in nature and are concerned with the design and

implementation of integrated networks, including personnel, hardware, software and support facilities and/or equipment. Works under the supervision of a Sr. Network Engineer or Network Engineer.

**Principal Duties and Responsibilities**

1. Supports the planning and performance of network engineering research, design development, and other assignments in conformance with network design, engineering, and customer specifications.
2. Supports the technical/engineering part of a networking project assigned to higher level engineers.
3. Works under the supervision of a Sr. Network Engineer or Network Engineer.
4. May perform other duties as assigned.

Job Specifications - Associate's Degree. Three (3) years of general experience may be substituted for an Associate's Degree.

**Program Control Category**

PROGRAM CONTROL SPECIALIST - General Summary - Proven experience in government contracts administration. Knowledge of contract methods, types, vehicles, budgeting, Defense Contracting Audit Agency requirements, and familiar with Federal Acquisition Regulations. Ability to supervise.

**Principal Duties and Responsibilities**

1. Assists Chief Financial Officer with all contracting activities, such as contract preparation and review, preparation of DD250 and Contract Data Requirements List items, and tracking budget, manpower and resources.
2. Performs updates to existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report.
3. Prepares charts, tables, graphs, and diagrams to assist in analyzing problems.

Job Specifications - BS/BA with 3 year experience; an AS/AA with 5 years experience; or, HS with 8 Years Contract Administration experience.

**Program Manager Category**

SENIOR PROGRAM MANAGER -General Summary - Directs the performance of a variety of highly technical projects which may be organized by technology, program or client. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Program areas typically include engineering, integration, test, systems analysis, quality assurance, etc.

**Principal Duties and Responsibilities:**

1. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
2. Operates within client guidance, contractual limitations, and Company business and policy directives.
3. Serves as focal point of contact with client regarding program activities.
4. Ensures that all required resources are available for program implementation.
5. Maintains the development and execution of business opportunities based on broad, general guidance.
6. Confers with project manager to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Specifications - Ph.D. with 5 years general experience; Masters with 8 years general; or, a Bachelor's degree with 12 years general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

PROGRAM MANAGER -General Summary - Directs the performance of a variety of related projects, which may be organized by technology, program, or client. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.

Principal Duties and Responsibilities

1. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
2. Operates within client guidance, contractual limitations, and Company business and policy directives.
3. Serves as focal point-of-contact with client regarding program activities.
4. Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.
5. Manages program consisting of multiple projects including project identification, design, development, and delivery.
6. Maintains the development and execution of business opportunities based on broad, general guidance.
7. Confers with project manager to provide technical advice and to assist with problem resolution.
8. Responsible for marketing new technology and follow-on business acquisitions.
9. May perform other duties as assigned.

Job Specifications -Ph.D. with 1 year general; Masters with 3 years general; or, a Bachelor's degree with 6 years general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

PROJECT LEADER - General Summary - Oversees financial management and administrative activities, such as budgeting, manpower resource planning, and financial reporting.

Principal Duties and Responsibilities

1. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues.
2. Develops work breakdown structures, prepare charts, tables, graphs, and diagrams to assist in analyzing problems.
3. Provides daily supervision and direction to staff.

Job Specifications - Master's degree, or a Bachelor's degree with 1 year general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

ASSISTANT PROJECT LEADER - General Summary - Oversees financial management and administrative activities, such as budgeting, manpower resource planning, and financial reporting.

Principal Duties and Responsibilities

1. Assists in complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues.
2. Aids in the development of work breakdown structures, prepare charts, tables, graphs, and diagrams to assist in analyzing problems.
3. Assists with daily supervision and direction to staff.

Job Specifications - BS/BA; an AS/AA with 2 years general experience; or, 3 Years experience.

### **Quality Assurance Category**

QA ENGINEER - General Summary - Establishes and maintains a process for evaluating systems and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the project life cycle.

Principal Duties and Responsibilities

1. Conducts formal and informal reviews at pre-determined points throughout the development life cycle.
2. Coordinates with the Project Manager or Senior QA Engineer to ensure problem solution and user satisfaction.
3. Makes recommendations, if needed, for approval of major systems installations.
4. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

Job Specifications - Master's degree, or a Bachelor's degree with 1 year general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

### **RF Engineer Category**

RF ENGINEER - General Summary - Demonstrated experience with radio frequency (RF) technologies such as wireless data transfer, wireless communications, signal propagation, antenna theory and practice, federal FCC and international regulations concerning RF, transmission and receiver design, and various data packing algorithms, error-correcting codes, IEEE standards, and communication protocols, both wired and wireless.

Principal Duties and Responsibilities

1. Provides analysis for the design of protocol suites for wireless systems.
2. Supports innovative research associated with computer network or telecommunications network interoperability or integration.
3. Provides analysis on RF-related systems and design of RF antenna systems, with emphasis on data communications or telecommunications protocols or services.
4. Installs, evaluates, and tunes RF communications systems.
5. May perform other duties as required.

Job Specifications - Master's degree, or a Bachelor's degree with 1 year general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

### **Scientist Category**

SENIOR SCIENTIST - General Summary - Demonstrated experience with technologies such as signal analysis, spatial and mechanical analysis, detection, pattern recognition, numerology, guidance control, communications, nuclear and conventional weapons, radar, sonar, and space exploration. Demonstrated experience in developing complex solutions and supporting methodologies to far-reaching state-of-the-art technical challenges. Proven managerial and supervisory skills.

Demonstrated exceptional written and oral communications skills, including giving formal presentations to different audiences. Must demonstrate the ability to work under moderate supervision and as part of a development team.

Principal Duties and Responsibilities

1. Develops analytical methodologies, approaches, techniques, processes, procedures, and schedules for development of complex scientific algorithms.

Job Specifications - Ph.D. with 1 year general; Masters with 3 years general; or, a Bachelor's degree with 6 years general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

SCIENTIST - General Summary - Demonstrated experience with technologies such as signal analysis, spatial and mechanical analysis, detection, pattern recognition, numerology, guidance control, communications, nuclear and conventional weapons, radar, sonar, and space exploration.

Demonstrated experience in developing solutions and supporting methodologies to scientifically based technical issues. Demonstrated strong written and oral communications skills. Must demonstrate the ability to work under moderate supervision and as part of a development team.

Principal Duties and Responsibilities

1. Develops analytical methodologies, approaches, techniques, processes, procedures, and schedules for development of scientific algorithms.

Job Specifications - Master's degree, or a Bachelor's degree with 1 year general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

### **Software Engineer Category**

PRINCIPAL SOFTWARE ENGINEER or SOFTWARE ARCHITECT - General Experience - Performs systems management, development, functional and data requirements analysis, systems analysis and design, programming, program design, and documentation preparation. Manages the implementation of information engineering projects and performs systems analysis, design and programming. Utilizes managerial and supervisory skills. Prepares written and oral communications, including giving formal presentations to different audiences.

Principal Duties and Responsibilities

1. Develops analytical and computational techniques and methodology for problem solutions.

2. Performs enterprise-wide strategic systems planning, business information planning, business and analysis.

3. Performs process and data modeling in support of the planning and analysis efforts modeling.

Manages and coordinates planned system and implementation activities including system upgrades, security, allocation of resources, availability, and in-service training.

4. Manages tasks, priorities and objectives.

5. Responsible for customer support and quality & timeliness of services.

6. Provides daily supervision and direction to staff.

Job Specifications - Ph.D. with 5 years general experience; Masters with 8 years general; or, a Bachelor's degree with 12 years general experience.

SENIOR SOFTWARE ENGINEER - General Summary - Under general supervision, engineers software solutions based upon client requirements. Generally, has one or more Software Engineers on staff and heads up projects that make use of commercially available or custom Computer Aided Software Engineering (CASE) tools as required.

Principal Duties and Responsibilities

1. Engineers software solutions based upon client requirements.

2. Supervises a staff of Software Engineers as required.

3. Manages projects that make use of commercially-available or custom CASE tools as required.

4. Develops technical documentation detailing the project design parameters.

5. May perform other duties as assigned.

Job Specifications - Ph.D. with 1 year general; Masters with 3 years general; or, a Bachelor's degree with 6 years general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

**SOFTWARE ENGINEER - General Summary** - Under general supervision, engineers software solutions based upon client requirements. Generally reports to a Sr. Software Engineer and makes use of commercially-available or custom Computer Aided Software Engineering (CASE) tools as required.

**Principal Duties and Responsibilities**

1. Engineers software solutions based upon client requirements.
2. Supports a Sr. Software Engineer as required.
3. Uses commercially-available or custom CASE tools as required.
4. Develops technical documentation detailing the project design parameters.
5. May perform other duties as assigned.

Job Specifications - Master's degree, or a Bachelor's degree with 1 year general experience. Six (6) years of general experience is equivalent to a Bachelor's degree.

### **Student / Intern Category**

**INTERN - General Summary** - Apprenticeship position.

**Principal Duties and Responsibilities**

Works closely with an engineer or scientist learning the basics of the position. Needs supervision and can complete the basic tasks in their respective field of study.

Job Specifications - At least two years of college is completed and enrolled in a degree program.

### **Subject Matter Expert Category**

**SUBJECT MATTER EXPERT - General Summary** - Demonstrated subject matter expertise in areas of research and development, information systems engineering, telecommunications, or information operations. Experience and expertise in applying principles and methods of information technology in problems dealing with Military Systems, Artificial Intelligence, Computer Security, Mobile and Wireless Computing, Telecommunications, Information Systems and Architecture. Areas of subject matter expertise include Videoconferencing, Local Area Networks, Metropolitan Area Networks, and Wide Area Networks (LANs, MANs, and WANs) including fiber optic and wireless technologies. Automation areas include, but are not limited to: (1) Software; (2) Hardware; (3) Programming Languages; (4) Operating Systems; (5) Data Base Management Systems; (6) Document Management Systems; (7) Document Transfer Systems; (8) Decision Support Systems. Proven expertise in Automation Security Systems; Computer and Network Systems Simulation and Modeling; Geographic Information Systems; Internet development and web centric services; Artificial Intelligence and Expert Systems; Network and systems management and control. May provide expertise in Communications Protocols including, but not limited to: (1) System Network Architecture (SNA); (2) Open Systems Interconnect (OSI); (3) DOD Protocols; (4) Asynchronous Transport Mode (ATM); or, (5) Transmission Control Protocol/Internet Protocol (TCP/IP). Expertise in Transmission Systems including but not limited to: (1) Satellite, (2) Fiber Optics, (3) Laser/Optical, (4) Radio (Microwave, HF, etc.), (5) 802.11; (6) Network Design, (7) Interfaces. Additional areas of expertise may include Timing and Synchronization; Digital Testing; Standardization; Command and Control Systems; Radio Propagation; Electromagnetic Compatibility; Nuclear Effects (EMP/HEMP); Voice systems (analog/digital - secure/nonsecure); Data Systems (analog/digital - secure/nonsecure); Electrical Power Systems; Grounding, Bonding, and Shielding (GBS); TEMPEST

Requirements and Design; Multilevel Security (MLS) Systems; Nuclear Survivability; Network and systems management and control; Other specialties as IT requirements and technology change; Messaging systems and work-flow systems; Operations Research; or, Physical security systems.  
Principal Duties and Responsibilities

1. Performs complex research, analysis, integration, design and evaluation of computer systems and software.
2. Activities include identifying weaknesses in operating system architectures and commercial-off-the-shelf (COTS) products.
3. Provides functional and empirical analysis related to the design, development, integration, evaluation and implementation of security tools and products.
4. Recommends solutions to the most difficult problems in existing systems and systems development.
5. Applies or assists with the application of formal methods in system design and evaluation.
6. Makes recommendations as an authoritative leader in the information technology arena.
7. Familiar with/understands a wide range of operating systems and COTS products.

Job Specifications - Ph.D. with 7 years general & 5 years specialized; MS with 11 years general & 7 years specialized; or, a BS with 15 years general, 10 years specialized experience.

#### **Technical Writing Category**

TECHNICAL WRITER - General Summary - Collects and organizes information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables.

Principal Duties and Responsibilities

1. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.

Job Specifications - Bachelor's Degree or equivalent. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education. Rates listed below are Contractor site rates.

#### **SIN 132-51**

<b>Item</b>	<b>Cost</b>	<b>Description</b>
ASSISTANT PROJECT LEADER	\$87.88 EA	Assistant Project Leader Support
CLERICAL	\$54.28 EA	Clerical Support
COMMUNICATIONS ENGINEER	\$113.00 EA	Communications Engineer Support
INTERN	\$87.88 EA	Intern Support
NETWORK ENGINEER	\$115.87 EA	Network Engineer Support
NETWORK TECHNICIAN	\$87.88 EA	Network Technician Support
PRINCIPAL NETWORK ENGINEER	\$208.78 EA	Principal Network Engineer Support
PRINCIPAL SOFTWARE ENGINEER	\$208.78 EA	Principal Software Engineer Support
PROJECT LEADER	\$113.00 EA	Project Leader Support
PROGRAM CONTROL SPECIALIST	\$87.88 EA	Program Control Specialist Support
PROGRAM MANAGER	\$182.95 EA	Program Management Support

QA ENGINEER	\$115.87 EA	QA Engineer Support
RF ENGINEER	\$115.87 EA	RF Engineer Support
SCIENTIST	\$156.05 EA	Scientist Support
SENIOR DATABASE ENGINEER	\$156.05 EA	Senior Database Engineer Support
SENIOR NETWORK ENGINEER	\$148.87 EA	SeniorNetwork Engineer Support
SENIOR PROGRAM MANAGER	\$208.78 EA	Senior Program Management Support
SENIOR SCIENTIST	\$208.78 EA	Senior Scientist Support
SENIOR SOFTWARE ENGINEER	\$156.05 EA	Senior Software Engineer Support
SOFTWARE ENGINEER	\$115.87 EA	Software Engineer Support
SUBJECT MATTER EXPERT	\$222.45 EA	Subject Matter Expert Support
TECHNICAL WRITER	\$87.88 EA	Technical Writer Support



## **USA Commitment to Promote Small Business Participation Procurement Programs**

### **PREAMBLE**

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### **COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Bonnie Ludlow at 360-344-3233 or [bonnie.ludlow@icmobil.com](mailto:bonnie.ludlow@icmobil.com).

**Best Value  
Blanket Purchase Agreement  
Federal Supply Schedule**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s)

\_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
Ordering Activity                      Date

\_\_\_\_\_  
Contractor                              Date

BPA NUMBER \_\_\_\_\_

**(Customer Name)**  
**Blanket Purchase Agreement**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

\*\*\*\*\*

### **Basic Guidelines for Using “Contractor Team Arrangements”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.